

# ***IMLAY TOWNSHIP BOARD***

**Work Session Minutes  
October 2, 2024, 7:30 PM**

## **ATTENDANCE**

**Members Present:** Supervisor Rick Farkas, Clerk Carla Jepsen, Treasurer Melanie Priehs, Trustee Michael Guerin

**Members Absent:** Trustee Chad Stoldt

**Others Present:** none

## **CALL MEETING TO ORDER**

Supervisor Farkas called the meeting to order at 7:30 pm. There was a quorum present.

## **APPROVAL OF AGENDA**

Supervisor Farkas added item 5: IDF and item 6: State Letter to the agenda. Trustee Guerin moved to approve the agenda as amended; supported by Supervisor Farkas. **Motion carried.**

## **ACTION ITEMS**

1. **Update on Park's and Recreation Plan** – Supervisor Farkas updated the Board on the progress of the pavilion. The builder hopes to have it built this year. Feedback from the recent open house indicates that park trails are important to the community.
2. **Great Lakes Water Billing Change** – Supervisor Farkas explained to the Board the new fee schedule from Great Lakes Water.
3. **Election Update** – Clerk Jepsen updated the Board on the August Primary election and the November General Election.
4. **Board Member Life Insurance** – Clerk Jepsen notified the Board that the current carrier for the Board life insurance will no longer be offering coverage. Trustee Guerin suggested reaching out to the Primerica representative.
5. **IDF** – Supervisor Farkas reported that he recently visited the IDF facilities on Graham Road. They are planning on upgrading the facilities (driveways and expansion on limits of storage amounts) and need Township endorsement letters for the upgrades. Consensus to have Supervisor Farkas write the letters.
6. **State of Michigan Notice to Withhold State Payments** – Clerk Jepsen explained a recent communication from the State of Michigan regarding the fund balance in the Permit Fund. Clerk Jepsen moved to transfer \$7,000 from the General Fund to the Permit Fund to cover the shortfall as of March 31, 2024; she further moved to suspend the payment from Permit Fund to General Fund to cover office expenses for the 2024/2025 fiscal year. Roll Call vote: Guerin, aye; Priehs, aye; Farkas, aye; Jepsen, aye. Stoldt, absent. **Motion Carried.**

## **ADJOURN**

Supervisor Farkas adjourned the meeting at 8:35 pm.

Respectfully submitted by:

Carla Jepsen  
Imlay Township Clerk