

***IMLAY TOWNSHIP BOARD***  
**REGULAR MEETING MINUTES**  
**September 18, 2024**

**ATTENDANCE**

**Roll Call** – Recording Secretary Caudillo called roll. A quorum was present.

**Members Present:** Supervisor Farkas, Clerk Jepsen, Treasurer Priehs, and Trustee Guerin

**Members Absent:** Trustee Stoldt

**Others Present:** Members of the public.

**CALL MEETING TO ORDER**

Supervisor Farkas called the meeting to order at 7:30 pm with Pledge of Allegiance and prayer.

**APPROVAL OF AGENDA**

Treasurer Priehs made a motion to approve the agenda as presented; seconded by Trustee Guerin. **Motion Carried**

**APPROVAL OF MINUTES**

Trustee Guerin made a motion to approve the August 21, 2024, Regular Meeting minutes as presented; seconded by Treasurer Priehs. **Motion Carried.** Treasurer Priehs made a motion to approve the September 11, 2024, Special Meeting Minutes as presented; seconded by Trustee Guerin, **Motion Carried.**

**CITIZEN'S COMMENTS**

Citizen comments were heard.

**ACTION ITEMS**

- A.) **Insurance Policy**– John Johnson discussed the insurance policy and assured the product and coverage remain unchanged. Discussion was held. The \$13,351.50 policy with anti-terrorism coverage was presented. Treasurer Priehs made a motion to accept the policy less the anti-terrorism coverage, for \$13,151.50; seconded by Trustee Guerin. **Motion Carried.**
- B.) **Park Discussion**– Supervisor Farkas updated the Board on the recent quotes obtained from contractors for the new pavilion. Discussion was held. Trustee Guerin made a motion to accept the \$31,500 bid from Tanis Builders for 24 by 40-foot pavilion and submit downpayment of \$11,000 from ARPA Fund; seconded by Treasurer Priehs. **Motion Carried.**

**OPERATIONAL MONITORING**

1. **Treasurer's Report**- Clerk Jepsen made a motion to accept the Treasurer's Report for August 2024 as presented. Seconded by Trustee Guerin. **Motion Carried.**
2. **Planning Commission Report**- Work continues on the Master Plan. A joint open house with the City of Imlay City will be held September 23, 2024, at the Fire Hall from 6:00 to 9:00 pm. The commission is looking to renew grant funding to use for a comprehensive ordinance update. The Planning Commission will be on break for November and December.
3. **Attorney's Report**- None.
4. **Supervisor Report**- None.

**BILLS TO BE PAID/CLERK'S REPORT**

Supervisor Farkas made a motion to approve the August Clerk's Report; seconded by Treasurer Priehs. **Motion Carried.**

## Clerk's Report

August, 2024

<b>Checks Pre-Approved and Written</b> (Included as expenses in the budget)	
	<b>Total for Month</b>
<b>General Fund</b>	\$17,911.34
General Fund Payroll	\$16,390.29
checks # 15132-15186, 1 eftsps	
<b>General Fund Fire Protection</b>	\$0.00
check #	
<b>General Fund ARPA</b>	\$106,439.86
check # 1013	
<b>Cemetery Fund</b>	\$8,629.22
check # 4911-4914	
<b>Permit Fund</b>	\$1,903.60
Permit Fund Payroll	\$2,048.56
check # 1732-1735, 1 eftsps	
<b>OEFMP</b>	\$5,733.71
check # 167-168	
<b>Perpetual Care</b>	\$0.00
<b>Water Fund</b>	\$42.49

check # 21111-211112	
<b>TOTAL PAID (all funds)</b>	<b>\$159,099.07</b>

**ADJOURNMENT**

Trustee Guerin made a motion to adjourn the meeting. **Motion Carried.** The meeting was adjourned at 8:07 pm.

**RESPECTFULLY SUBMITTED**

Carla Jepsen, Imlay Township Clerk

Rick Farkas, Imlay Township Supervisor

Allysa Caudillo, Recording Secretary

DRAFT