

IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
December 18, 2024

ATTENDANCE

Roll Call – Recording Secretary Caudillo called roll. A quorum was present.

Members Present: Supervisor Farkas, Clerk Jepsen, Trustee Guerin, and Treasurer Priehs

Members Absent: Trustee Stoldt

Others Present: Recording Secretary Caudillo and members of the public.

CALL MEETING TO ORDER

Supervisor Farkas called the meeting to order at 7:30 pm with the Pledge of Allegiance and prayer.

APPROVAL OF AGENDA

Supervisor Farkas added item E: 2025 calendar and item F: Closing bank account to the agenda. Treasurer Priehs made a motion to approve the agenda with amendments; seconded by Trustee Guerin. **Motion Carried**

APPROVAL OF MINUTES

Trustee Guerin made a motion to approve the November 20, 2024, Regular Meeting minutes as presented; seconded by Treasurer Priehs. **Motion Carried.** Treasurer Priehs made a motion to approve the December 4, 2024 Work Session Minutes; seconded by Trustee Guerin. **Motion carried.**

CITIZEN'S COMMENTS

Citizens' comments were heard.

ACTION ITEMS

- A.) Law Enforcement Contract**– The Lapeer County Sheriff contract will renew for \$50,239.04 for the 2025 year. Treasurer Priehs made a motion to accept the law enforcement contract; seconded by Trustee Guerin. **Motion carried.**
- B.) Parks and Recreation Plan**– Treasurer Priehs made a motion to accept and adopt the Parks and Recreation Plan; seconded by Trustee Guerin. **Motion carried.** Clerk Jepsen thanked the Parks and Rec committee for their hard work.
- C.) New Pavilion**– Additional cost arose due to necessary grade issues and material cost. An additional \$1,500.00 is needed to complete the project. Trustee Guerin made a motion to approve the additional funds needed; seconded by Treasurer Priehs. **Motion carried.**
- D.) Budget Amendments**– Clerk Jepsen made a motion to increase the Contribution to Cemetery budget line by \$20,000.00; seconded by Trustee Guerin. **Motion carried.** Clerk Jepsen made a motion to increase the Roads Department budget line by \$45,000.00; seconded by Trustee Guerin. **Motion carried.** Clerk Jepsen made a motion to increase the Township Hall Department budget line by \$40,000.00; seconded by Treasurer Priehs. **Motion carried.** Clerk Jepsen made a motion to add Contribution to Water as a budget line for \$18,000.00; seconded by Treasurer Priehs. **Motion carried.**
- E.) Township Calendar**– Trustee Guerin made a motion to approve the 2025 calendar as presented; seconded by Treasurer Priehs. **Motion carried.**
- F.) Closing an Account**– Treasurer Priehs made a motion to close the General Fund

Money Market account at Huntington Bank and put it into the General Fund account; seconded by Trustee Guerin. **Motion carried.**

OPERATIONAL MONITORING

- 1. Treasurer’s Report-** Treasurer Priehs reported that the ARPA Michigan Class account is closing; the account was used to pay for road work. Tax money is starting to come in. Clerk Jepsen made a motion to approve the Treasurer’s report as presented; seconded by Trustee Guerin. **Motion carried.**
- 2. Planning Commission Report-** Planning Commission has not met. The next meeting is scheduled for February 2025.
- 3. Attorney’s Report-** None.
- 4. Supervisor Report-** Next year the Fire and AYSO contracts will up for renewal. The park plan will be submitted, and work will begin on grant funding.

BILLS TO BE PAID/CLERK’S REPORT

The township is out of fire runs for the year. The General Fund paid for three runs in November and will pay any runs needed in the month of December. Treasurer Priehs made a motion to approve the November Clerk’s Report as presented; seconded by Trustee Guerin. **Motion Carried.**

Clerk's Report

October, 2024

Checks Pre-Approved and Written (Included as expenses in the budget)	
	Total for Month
General Fund	\$86,931.19
General Fund Payroll	\$17,234.96
checks # 15275-15321, 1 eftps	
General Fund Fire Protection	\$0.00
check #	
General Fund ARPA	\$106,439.86
check # 1016	
Cemetery Fund	\$7,314.27

check # 4922-4924	
Permit Fund	\$3,085.00
Permit Fund Payroll	\$1,510.37
check # 1750-1757, 1 efts	
OEFP	\$8,609.14
check # 172-174	
Perpetual Care	\$0.00
Water Fund	\$788.45
check # 211120-211122	
TOTAL PAID (all funds)	\$231,193.24

ADJOURNMENT

Trustee Guerin made a motion to adjourn the meeting. The meeting was adjourned at 8:30 pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Rick Farkas, Imlay Township Supervisor

Allysa Caudillo, Recording Secretary